

“Approved”
**CABOT SCHOOL DISTRICT
BOARD OF DIRECTORS’ BOARD MEETING
Monday, September 25, 2023
Cabot School – In person & Zoom
6:00 p.m.**

Call to order by Ellen Cairns at 6:02 pm

In attendance: Ellen Cairns, Frank Kampf, Erica Fucello, Jason Monaco, Chris Tormey, Acting Superintendent Anne Landry, Principal Rebecca Tatistcheff, Director of Finance Michael Concessi, Facilities Director Shawn McNamara

No additions to Agenda.

A **motion** to consent the agenda by Chris Tormey and seconded by Frank Kampf. Motion passed.

Consent Agenda:

Meeting Minutes from

- August 28, 2023

A **motion** to approve the minutes by Chris Tormey and seconded by Frank Kampf. Motion passed.

Public Comment: Frank Kampf (speaking as a parent) wanted to talk about collaboration between the schools regarding athletics. Noted the importance that the schools should work on aligning their schedules. Also, communication to parents for proper chain of command when sports are joined.

Principal Report –

Sonia Scherr was present to talk about the after-school program. Enrollment is good. Middle school and high school students help with the program. Beth Hoffman and Brandy Goodrich are co-coordinators of the program. Discussed the offerings of the program clubs.

ARP Esser and Act 67 grants will be ending at the end of this year. SU will be looking at other funding options for next year. After school programs provide a lot of enrichment for the students. The 21C grant is an option that is being looked at and worked towards. Will find out in the spring if we receive the grant.

Becca spoke on what the students are currently working on and the trips that each grade is getting ready to take.

Question on what the cost is to run the after-school program? \$60 - \$70k. Around 12-18 middle school to high school students that help with the program. Students average around 30 – 40 in attendance.

Discussed the community partnership that takes place with the program.

Playground is still in progress. Pieces are coming within the next few weeks.

Superintendent Report – Mark provided a report before medical leave.

PCB update – recommendation for remediation should be coming soon.

Student Service Report – Anne Landry was present. SLP will be remote. Still looking for a school psychologist.

Board Discussion

Facilities update: (Discussion/Possible Approval) – Shawn McNamara was present.

- Waiting on roof update/bid.
- Fire alarm system became more of an issue than expected. All wiring would need to be updated. Waiting to see if a sprinkler system would be required. Rough estimate is \$150k.
- Hot water loop replacement – high end guess for cost would be around \$200k. Waiting on the actual bid.
- Biomass Plant – combustor and controls removed. Project should be done by the end of December.
- HVAC Project (grant funded) update.
- ADA Compliance – chair lift will be fixed.
- Exterior door project - System has failed along with the system that can buzz people in/out. Quote is \$22k.
- Circulator Pump – one of the motors seized. Quote is \$5k.
- Health Center – contractor came out to look at work that needs to be done. Quote is \$26k. Quote does not include anything that is found when things get torn out.
- 2 fan coil units and 1 exhaust fan need motors. Quote is \$3k.

Board discussed projects that are currently in process. The Board discussed the importance of doing facility improvements that would avoid future costs, and asked Shawn to explore costs for insulating the buildings. Becca noted the importance of thinking long term. Discussion on flipping the buildings on the campus between elementary and secondary.

Michael Concessi was present to talk about the Capital Reserves. Thankfully the board had voted last year to move some funds into the account to cover emergency facility items.

Shawn and Mike will work on the priority list.

A **motion** to approve the quote for the repair of the health center roof for \$26,602.86 by Chris Tormey and seconded by Jason Monaco. Motion approved.

Board discussion on what the health center is used for.

VSBA Resolutions (Discussion/Vote) – Resolutions were provided in the board packet. Clayton Cargill at the SU level is the voting member for the SU. These resolutions are guidance for the VSBA. Tabled until the next meeting so that board members can read the resolutions.

A **motion** to table by Chris Tormey and seconded by Frank Kampf. Motion passed.

Potential addition of Assistant Superintendent (Discussion) – Board discussion on their thoughts regarding the added position at the SU level. Board had a few questions that they would like the answer to regarding what other districts have at that Administrative level. The board at this point is in favor of the addition.

Review of Policies: (Discussion) Ellen shared the current policies that exist for Cabot and those at the SU level.

- **D8- Alcohol and Drug-Free Workplace**
- **F7- Student Alcohol and Drugs**
- **C18-Student Self-Expression Flags**
- **G13- Animal Dissection**
- **B3 - Board Conflict of Interest**
- **CB001- Community Service**

Frank Kampf wanted to discuss a few of the policies listed above. B3: Board Conflict of Interest. Issues arise when on numerous boards. Erica was able to speak on this issue. Noted to change B3 to A1 to be in alignment with the SU and change from Washington Northeast to Cabot. Anne will find out the procedure for that.

Future Meetings: Cabot Regular Meeting: Monday, October 23rd, 2023

A **motion** to adjourn by Chris Tormey and seconded by Frank Kampf at 8:11 pm. Motion passed.

Minutes Respectfully Submitted, Nicky Cole